

## STAFF ALLIANCE MEETING MINUTES

December 6<sup>th</sup>, 2006 - 2:30PM - PS 132B

**Present:** Shirley McKenna, Rachel Wright, Sarah Sulzen, Dianne Dorsey, Lois Davis, Jamie Boyce, Roberta Scholtz, Wes Bertagnole, Joan Houghteling, Linda Nichols, Glenda Pullen.

### Approval of the Minutes

- November 8, 2006 minutes approved. Dianne first, Linda second

### Treasurers Report

- Report: \$343.94 left in budget. 38 people have paid their dues. Motion to reimburse Kathy Coe \$24.96 for the Staff Alliance Xmas tree: Glenda first, Shirley second.

### Messages and Announcements

- **Casper College Council:** 3 policies looked at - Operations, HR Return To Work & Fiscal Management. The Exec Committee will have an opportunity to look at policies at a later date.
- **Casper College Board:** Sarah attended the work session prior to the meeting. More informative than board meetings. 4pm, CE 207, 12/19 is next work session. Please try to come. On Open Meetings Act, Joe Simon there representing. Asked board what they have done to come into compliance with this act. Board has met with their lawyer. So far have only become familiar with the law and will go forth to see if in compliance. Civic Auditorium group was at meeting looking to receive a statement of support from the college.

### Committee Reports

- **CCA Council:** met 12/6.
- **CCA Activities:** meeting today about Christmas party. Lots of door prizes. Big prizes not purchased yet.
- **General Representatives:** Dianne – sent out cards to Valerie Islas and Steve Padilla whose father died. Bonnie Dudley's nephew committed suicide. Kathy Chong's dad died.

### Unfinished Business

- **Awards and Recognition (Wright):** Rachel handed out paperwork that will be sent out for nominations/to nominees. Committee will be comprised of Nita Romero, Libby Harlin, Dianne Dorsey, Rachel Wright and Sarah Sulzen in an ad-hoc position. Committee will get together in January to comprise letter that will be sent out as call for nominees.
- **Staff Development (Pullen):** Will need to use \$5000 worth of funds by June 30<sup>th</sup>. Will need to request money for next term in February when budgets are due. Funds can be used for books at conferences, workshops, travel for conferences, etc. Should be used along with money from division/department. Need to establish committee. Sarah will serve as ad-hoc.
- **Compensation Plan Consultants (Sulzen/Bertagnole):** met Friday, 12/1, with committee to discuss Nash proposal. VP's and Lois Davis will be on new committee to look over the Nash Survey and a few positions that the original committee felt didn't fall correctly on the survey. There will also be one staff member that will serve, but have no voting rights. Dr. Nolte asked for Sarah to send him three names. Send Sarah names of choices and she will then work with Wes to choose three names. Lois will check to see if she can see updated job descriptions that Nash came up with before reviewing these questioned positions.
- **Leave Policy Change (Nichols/Sulzen):** Roberta believes that we should require doctors slips if Leave Policy does not go through. We will hold off on bringing policy forward to council until January.
- **Open Meetings Act (Sulzen):** Will hear on 12/19 to see what lawyer reports.
- **Festival of Trees (Sulzen):** no report.

### **New Business**

- **WACCT Award:** need to submit a staff nominee by 12/15. Nominated Linda Nichols. Glenda, first, Roberta, second.
- **Policy Review:** will see what happens at council with proposed policy changes and discuss later.
- **Holiday Gathering:** Sarah would like to have a holiday gathering for Exec Committee and Staff Advocate at Glenda's house next meeting 12/15, 4pm.

**Open Discussion** - none

**Next Meeting:** December 20<sup>th</sup>, 2006, 2:30pm, PS 132B

**Adjourned:** 4:10pm