

**STAFF ALLIANCE MEETING
MINUTES**
Nov 8, 2006 - 2:30PM - PS 132B

Presiding: Sarah Sulzen

Present: Jamie Boyce, Dianne Dorsey, Shirley McKenna, Rachel Wright, Roberta Scholtz, Linda Nichols, Joan Houghteling, Wes Bertagnole

Approval of the Minutes

- minutes approved. Shirley motioned. Linda second.

Treasurers Report

- \$343.94 remaining in budget. 27 people have paid their dues as of 11/8/06.

Messages and Announcements

- **Casper College Council:** Partner institutions will now be able to participate in commencement. MMR is still required for all employees. Travel and sexual harassment policies have gone on to legal council. Sharon Noel and council looked at formats of draft for policies manual. Admissions policy being looked at for unusual case: a high school student is going to graduate in May before graduating from high school. Will be able to work around Admission rules and they will be able to graduate from CC. Future cases will be left at discretion at Dr. Simone. Vending contracts – three contracts with Coke, Pepsi and Casper vending for candy and snacks. Next council 11/14, will be run by Dr. Simone.
- **Casper College Board:** met 10/17. Wyoming Open Meetings Act was discussed, Dr. Chase presented issue. Sarah spoke on behalf of Staff Alliance Executive Committee that we shared similar concerns. Board will look into the matter and report back at the next board meeting.

Committee Reports

- **CCA Council:** met 11/8. Administrative Alliance recently met with Dr. Nolte to ask some questions they had had for some time. Dr. Nolte would not answer their questions. Sarah handed out questions that AA sent to Dr. Nolte. Salaries: Sarah handed out several items in reference to salary for state, local and CC employees. Faculty start salary: \$39,045. Staff: \$19,760 and Admin: \$32,445.
- **CCA Activities:** Oktoberfest had approx. 80 people in attendance. Went from 6-10. Paul Marquard has asked for Staff Alliance to speak with classified staff and see what time would work best so that as many staff as possible can attend functions. Glenda Pullen has been sent a sympathy card for her mother's recent death.
- **General Representatives:** Dave Mondle would be happy to serve on committee. Admissions has new staff member, Cindy Burgess.

Unfinished Business

- **Awards and Recognition (Wright):** Rachel met with Wes and Joan and discussed the forms that have been made. Forms will be shared at next meeting. Will start publicizing and sending out forms in January.
- **Staff Development (Pullen):** no discussion
- **Compensation Plan Consultants (Sulzen/Bertagnole):** Currently at stand still. Not sure if should go by the market analysis or the point schedule that Nash came up with. Leaning towards point schedule. Randy will be writing up a policy to put in place. Sarah and Sharon will work on education stipends. Will also look at Salary Equity Committee and its make-up.
- **Leave Policy Change (Nichols/Sulzen):** no further changes, Dr. Nolte has some concerns, will discuss with him at a later date.

- **Open Meetings Act** (Sulzen): already discussed
- **Festival of Trees** (Sulzen): Roberta and Kathy Coe will handle. Special Olympics needs a 4ft tabletop tree rather than a big tree. Date of festival 11/25. Motion for \$100 max budget. Rachel first, Shirley second. Call will go out for ornaments next week. 20th will decorate. Theme agreed upon Emergency response personnel. Dianne made a motion for this theme, Rachel seconded.

New Business

- **Self Sufficiency Report:** handed out report that states what you need in Wyoming to be self-sufficient.

Open Discussion

- Sarah would like to do a study of what percentage of employees are holding down a 2nd job for additional income. Committee agreed an anonymous survey would best format to do this in.

Next Meeting: November 29th, 2006, 2:30pm, PS 132B

Adjournment: 3:51pm