

## **SEXUAL ASSAULT**

Casper College Policy 2101:17 [Sexual Assaults]

Adopted: March, 1995

The College expects all visitors and members of the campus community to behave with civility, dignity and respect toward others. The College believes all forms of sexual assault and all gender-based violence against persons to be reprehensible and condemns such acts. Since acts of sexual assault which occur on college campus are often under-reported, particularly when occurring between acquaintances, the College will take reasonable action to provide preventive education about the various forms of sexual assault. The College will also:

1. Take reasonable action to provide security services on campus;
2. Provide victims of sexual assault with support from campus and/or community victim advocacy;
3. Ensure that the parties involved have access to medical treatment, psychological services and judicial/legal processes;
4. Provide a campus disciplinary system through which the College can enforce civil and responsible conduct on campus.

Additionally, the College will take any further actions as may be required by existing governmental regulations pursuant to campus crime, safety or security legislation.

## **STATEMENT ON SEXUAL HARASSMENT**

Reviewed: April 2006

Casper College affirms that its students, faculty and staff have a right to be free from sexual harassment by any member of the college community. For the purposes of this statement, sexual harassment is defined as, but not limited to, unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.

Any student in the college community who is experiencing sexual harassment in their classes, campus living environment, campus activities programs or work setting may seek assistance in resolving the situation through the Vice President for Student Services (AD 112, 2210) or the Affirmative Action Officer (AD 151, 2634). A complete description of the resolution process may be found in the Casper College Policy Manual [Index #: 1400:04:01], which may be reviewed in either of the aforementioned offices. Additionally, students may seek resolution through the Student Conduct and Judicial Code or, if concerned about harassment from an employee, through the Student Grievance procedure [Index # 2101:01:08].

## **PROCEDURE FOR HANDLING INCIDENTS OF ALLEGED SEXUAL ASSAULT**

Reviewed: May 2007

### **SCOPE**

This procedure pertains to actions of college officials while implementing the various aspects of the College's Sexual Assault policy.

### **RESPONSIBILITY**

The Vice Presidents and Director of Human Resources are responsible for ensuring compliance with this procedure.

### **DEFINITIONS**

Campus disciplinary system: This involves, but is not limited to, the systems referred to through the several campus grievance procedures, the Student Grievance procedure, the residence hall disciplinary system and the Student Conduct & Judicial Code.

College official: Those persons employed by the College who perform administrative or professional responsibilities, regardless of employment classification.

Preventive education: Those efforts (verbal, visual, auditory, written, etc.) directed to inform or educate people (individually or in groups) about the definition of sexual assault, associated laws and legal processes, campus disciplinary processes, rights of persons victimized and accused, precautions which a person may take to avoid a sexual assault, and ways to react if a sexual assault occurs.

Security services: Those college departments charged with the enforcement of campus policy/rules/regulations as well as those departments charged with the maintenance of campus buildings and grounds. Those federal, state, and local law enforcement agencies which may have jurisdiction on campus are also part of the campus security services.

### **PROCEDURE:**

1. The College will regularly publish information about the campus sexual assault policy and procedures, and campus disciplinary processes. This information will be published in such official College publications as the Student Handbook and Residence Hall Handbook.
2. The College will routinely use a variety of resources and delivery modalities to conduct presentations which address the issues of sexual assault on college campuses. Topics may include, but are not limited to: defining what constitutes a sexual assault; reviewing the procedures for reporting a sexual assault on campus and in the community; identifying the various campus and community resources available to assist victims of sexual assault; instructing persons about precautions which can be taken to minimize or avoid high risk sexual assault situations; demonstrating ways that a person may respond if a sexual assault is occurring; describing the security services available to members of the campus community.

3. When a sexual assault is reported to a College official who is not governed by recognized standards of confidentiality, a report must be filed [by the person receiving the report] with the Campus Security Department. The Campus Security Officer taking the initial report shall follow the department's operational practice, Handling Sexual Assaults.

In addition, when a report of a sexual assault is received, the College will:

- a. Ensure that the Vice President for Student Services is informed of the sexual assault incident;
- b. Ensure that the victim of the sexual assault is provided with access to appropriate medical services;
- c. Obtain advocacy services for the victim of the sexual assault from a member of the Casper College Counseling and Student Development Service and/or a community resource person (i.e., a licensed professional counselor or volunteer, trained to assist victims of sexual assault) as soon as possible, but no longer than 24 hours, after the receipt of the initial report;
- d. Ensure that the victim of the sexual assault is provided with the opportunity to receive counseling and/or psychological services from a member of the Casper College Counseling and Student Development Service or a community resource person (i.e., a licensed professional therapist, pastoral counselor or counselor employed by a sexual assault victims assistance program or recognized mental health provider);
- e. Ensure that the victim of the sexual assault is informed of her/his options to notify local law enforcement authorities and is encouraged to use College and community advocacy systems to file a report with local law enforcement authorities;
- f. Ensure that the victim of the sexual assault has the opportunity to have reasonable changes made in her/his academic and on-campus living environments to maximize her/his personal safety and minimize contact with the person accused of the sexual assault, if known;
- g. Ensure that the victim of the sexual assault is informed about the campus disciplinary procedures, possible outcomes of those disciplinary procedures and the final outcome of any disciplinary procedure resulting from the sexual assault of which she/he was a victim;
- h. Ensure that the personal safety and emotional well-being of a person accused of making a sexual assault are appropriately protected and that reasonable effort is used to inform the person of appropriate services and campus procedures available to him/ her;
- i. Ensure that a specific College official is designated, on a case-by-case basis, to be the official College spokesperson.

**NOTICE ON WYOMING SEXUAL OFFENDERS REGISTRY**

Casper College provides the following information regarding convicted sexual offenders living in Natrona County. This information is provided in compliance with the Higher Education Act of 1965, as amended. The material presented on the following website is maintained by law enforcement agencies within the State of Wyoming and is not the property of Casper College. The website address is: [http://attorneygeneral.state.wy.us/dci/so/counties/so\\_natrona.html](http://attorneygeneral.state.wy.us/dci/so/counties/so_natrona.html) .

For further information about the data contained on this site, please contact the

*Department of Criminal Investigation.*  
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