

Courses via Internet and Television

Casper College offers a wide and growing variety of distance education coursework via the Internet, compressed video, multimedia CDs, and telecourses. These classes are an excellent way to take college courses for credit for those who find it difficult to attend traditional, on-campus courses for reasons of geographic isolation, work schedules or family commitments. In addition, they provide additional opportunities for high school students who are ready for college level work.

Distance education classes fit conveniently into busy work or family schedules, allowing students to work on college degrees in their hometown. Many students take advantage of these classes to complete some or all of their general education requirements prior to attending classes on campus.

Casper College distance classes have the same high standards, the same or similar requirements, and count for the same credits as traditional classes. These courses are limited in enrollment, so register early and contact the instructor as soon as possible.

For more information contact the coordinator of distance education at 307-268-2486 or visit www.caspercollege.edu/distance_ed.

Please remember:

Distance education courses do not work for everyone; make sure you are familiar with these types of delivery. For self-starting, mature learners, they can be very convenient. Make sure you have realistic expectations – distance classes take the same or more time and effort as a traditional class, have the same high standards, and the same or similar requirements as a traditional class.

How do I sign up?

1. Register. Select the courses you want in consultation with your advisor and the course instructor. Register online using WebAdvisor and the access information provided by your advisor, or by phone (307) 268-2207, or (800) 442-2963, ext. 2207. If you wish to register for one course, please notify the Admission Specialist at the above number. Those who are enrolling part-time will receive all necessary information from the Admission Specialist. If you wish to declare a major and eventually graduate from Casper College, you will need to Apply for Admission, submit the necessary transcripts, and will be assigned an advisor.
2. Computer and Internet Requirements.* Recommended Operating Systems: XP/Vista or Mac OSX(or later). Recommended Hardware: Windows: Pentium 4, or higher; Macintosh: G3 or higher, 1 Gig RAM or more, 1024x768 screen resolution or higher. Sound capable. Recommended Internet connection: Internet cable or DSL (broadband).

**Some courses may require hardware or software not mentioned above.*

For a telecourse you will need access to Wyoming PBS via antenna or cable. If you do not have access to Wyoming PBS, you can lease a set of course tapes of the telecourse broadcasts from RMI Media Productions (<http://www.rmimedia.com> or telephone 1-800-745-5480). Telecourse tapes can also be viewed at the Casper College Goodstein Foundation Library. In addition to general tuition, telecourse fees are generally assessed in addition to normal tuition to cover licensing costs. Please see a schedule of classes to determine the fee amount. It is recommended if you access the broadcasts from Wyoming PBS that you also have a VCR to record and play back the broadcasts. Please note that telecourses also require an Internet component; check with your instructor for more information.

Casper College currently uses two course management software systems: Web CT6 and Moodle. After registering for a course contact your instructor listed in the class schedule. Casper College recommends that you have more than one web browser to access WebCT. Spyware and pop-up blockers may cause one browser to operate incorrectly, where a different browser may function properly. Recommended browsers include but are not limited to: Firefox (<http://www.mozilla.org/>), and Internet Explorer (<http://www.microsoft.com/windows/ie/default.mspx>). For technical help, contact David Siemens, 307-268-3330

3. If you are a first-time distance education student and have questions contact the distance education help desk at 307-268-2212.

Testing Center:

Casper College's Testing Center is located in the Thorson Institute of Business Room 123. The Testing Center offers a secure, proctored environment for a wide range of testing needs.

All tests scheduled in the Testing Center must be scheduled with the Testing Coordinator or ACT prior to the test date. To schedule a test, please call 307-268-3850 or e-mail testing@caspercollege.edu For ACT licensure tests given in the Testing Center, you may register by calling 800-205-6366

Upon arrival at the Testing Center, students must present their student ID cards or a valid driver's license. Allow sufficient time for orientation and identification prior to your scheduled test.